

**MINUTES**  
**REGULAR MEETING**  
**South Farmingdale Board of Fire Commissioners**  
**November 25, 2025**

At approximately 7:00pm, Commissioner Forry called the meeting to order and recited the Pledge of Allegiance, followed by a moment of silence. Commissioner P. Fullshire, Commissioner M. Suwalski, Commissioner J. Tasch, and the District Secretary were in attendance.

Commissioner M. Mackie arrived at 8:12pm.

A representative from Salerno Brokerage arrived at 7:00pm to review our current insurance policies with the Board of Fire Commissioners.

The minutes from November 4, 2025 were discussed. Motion by Commissioner Tasch to approve the minutes with all changes, seconded by Commissioner Fullshire.

	Yes	No	Abstain	Absent
Commissioner Forry				
Commissioner Suwalski	X			
Commissioner Tasch	X			
Commissioner Fullshire	X			
Commissioner Mackie	X			

Motion passed.

**Treasurer's Report**

Total warrants for November 25, 2025 are \$ 461,414.74

Altech Electronics Inc	\$ 25,975.00
Anton Community Newspaper	\$ 136.50
Brian Queren	\$ 19.55
Donnie B's Sprinkler Systems	\$ 4,225.00
Firefighters Equipment of NY	\$ 189.06
Firefly Administration	\$ 619.71
Glatfelter Brokerage Services	\$ 10,690.63
iPROMOTEu	\$ 1,640.83
Island Elevator Inspection, Inc	\$ 379.00
JARP Auto Works Inc	\$ 132.54
LI POWER EQUIP MASSAPEQUA	\$ 551.62

MEDICAL WAREHOUSE	\$ 63.00
MES SERVICES COMPANY, LLC	\$ 273.50
Northface Industries	\$ 4,100.00
NYS EMPLOYEES' HEALTH INSURANCE PENDING	\$ 4,847.33
NYS EMPLOYEES' RETIREMENT SYS.	\$ 27,217.00
NYSIF WORKERS' COMPENSATION	\$ 6,496.92
RJM Electric	\$ 17,680.00
SES, Inc	\$ 70.00
South Farmingdale Fire Dept	\$ 80.46
SOUTH SHORE FIRE EQUIPMENT DIST.	\$ 89.75
STARKIE BROTHERS GARDEN CENTER	\$ 8,464.00
Sterling Sanitary Supply Corp	\$ 96.49
Town of Oyster Bay - Dept of Planning	\$ 200.00
VERIZON	\$ 577.91
Wex Bank	\$ 2,003.75
Xerox Corporation	\$ 356.11
DEPOSITORY TRUST CO	\$ 336,600.00
GUARDIAN LIFE INS	\$ 69.50
MEDICAL WAREHOUSE	\$ 663.03
NATIONAL GRID	\$ 986.39
PROCLAIM	\$ 2,507.75
PSEG	\$ 3,412.41
<b>TOTAL</b>	<b>\$ 461,414.74</b>

Motion by Commissioner Tasch, seconded by Commissioner Fullshire to accept the warrant and pay all bills.

	Yes	No	Abstain	Absent
Commissioner Forry				
Commissioner Suwalski	X			
Commissioner Tasch	X			
Commissioner Fullshire	X			
Commissioner Mackie	X			

Motion passed.

### **Apparatus – Commissioner Forry**

**971:** Hendrickson road service technician replaced the left rear cab window switch on November 11, 2025.

**973:** The road service technician from Hendrickson replaced the faulty turbo speed sensor on November 10, 2025.

**977:** Commander Fleet notified us on November 7, 2025 that the main drive belt was thrown off the engine. It was brought back to the Ford dealership to diagnose the problem.

**978:** Parts have been ordered to repair the waterway. Unfortunately, there is a long lead time to get the parts.

**9701:** The vehicle is still at Empire Chevrolet in Hicksville. They are troubleshooting the transmission issue.

We received a recall notice from Spartan for vehicles 971, 973, and 979 from Hendrickson due to the possibility a shorter actuator lever arm could wedge or bind. This could cause a lock-in or lock-out situation. Hendrickson inspected these vehicles and deemed that there was no issue at this time.

### **Audit & Bonds**

The treasurer paid our last bond and interest payment by wire transfer.

### **Buildings & Grounds – Commissioner Fullshire**

Commissioner Fullshire and the Senior House Maintainer created a list of members who could snowplow in the event of a winter storm.

After the installation of the backup repeater at Station 2, we found that the heating unit was broken. We are obtaining the quote to replace the heater.

Shrubs around the training area at headquarters were installed.

The idea of installing bollards was mentioned but not all commissioners were in agreement.

### **Capital Improvements – Commissioner Fullshire**

The roof project has been completed, although we are waiting for a final walk through.

Commissioner Fullshire and the Senior House Maintainer created a list of projected projects for the 2026 fiscal year.

### **Communications & Alerting – Commissioner Mackie**

The backup repeater has been installed at Station 2.

### **District Reports, Communications & Petitions – District Secretary**

Nothing to report.

### **Emergency Preparedness – Commissioner Tasch**

The rehab water supply will be restocked.

Commissioner Tasch cleaned out all expired food from the upstairs cabinets. The department was asked to do this several times and failed to comply with this request.

### **Equipment – Commissioner Fullshire**

SCBA flow testing has been completed by MES.

The new hurst equipment has been delivered but will not be placed in service until members have received training on how to utilize the new equipment.

Engine 972 is no longer in service due to a pending sale offer.

Firefighters Equipment of NY will be conducting annual gear inspection on December 1, 2025.

Helmet inserts have been ordered for those badge numbers that were missing helmet shields. Once those come in, we will have full sets to put into service.

### **Fuel – Commissioner Tasch**

Fuel is all paid up and all receipts have been turned in to the BOFC. Fuel receipts are due by the 30<sup>th</sup> of each month or fuel cards will be turned off.

### **IT Computers / Printers / Cable – Commissioner Mackie**

Atlantic PC notified us that on January 26, 2026 there will 5% rate increase. Software and licensing fees will remain the same.

### **Insurance & Personnel – Commissioner Tasch**

One (1) member has resigned from the department.

Four (4) members have returned from educational leave of absence.

The membership committee needs to let the board know when the next new member orientation will take place.

### **Legal / Government – Commissioner Suwalski**

The Public Information Officers (PIOS) need to practice increased discretion when posting on social media.

The district attorney drafted an equipment return agreement that requires members to acknowledge their financial liability if any or all equipment is not returned upon resignation or termination. All board members agree that all current and new members are required to sign and return this form to the BOFC as soon as possible.

The guidelines for a senior active member (SAM) that are outlined in the department by-laws need to be revised by the department. In order for a member to remain active, they need to have the appropriate trainings in order to maintain their class status.

All parties involved with the December 10, 2024 incident were required to complete workplace violence training within thirty (30) days. All involved were notified that if the training was not completed by November 23, 2025 that there would be ramifications for failure to comply with this requirement. One (1) current deputy chief and one (1) current commissioner did not complete the training before the deadline. The current commissioner completed the training on November 25, 2025, that night. It was decided at the meeting with all commissioners in agreement that there needed to be a punishment for the current deputy chief, who did not complete this assignment in time. All commissioners agreed that his key would be turned off until this task was done and he would be notified that he needed to turn in his chief's car for the remainder of his term. The decision was reversed after three (3) commissioners discussed amongst themselves what would be fair in this situation.

#### **LOSAP – Commissioner Tasch**

LOSAP investments are trending upward.

#### **Medical & Fit Tests – Commissioner Tasch**

Members have begun calling to schedule their annual physical appointments. Members have until the end of January to complete their fit test and physical. A list of current active members was sent to the district physician and only those members will be permitted to schedule their physical appointments.

SES Inc. will be conducting fit tests at headquarters on January 8, 2025 and January 29, 2025 from 5:30pm to 7:30pm. Members who cannot make either date will need to contact SES Inc. to schedule an alternative time to complete this requirement.

Three (3) applicants have been sent for their physicals and fit tests.

#### **Policies & Procedures – Commissioner Suwalski**

As per district policies, there is absolutely no smoking or vaping inside the firehouse.

Membership requirements must be enforced for all members. Officers need to address members who are consistently failing their percentages.

The Department Secretary will review the department by-laws for grammatical errors.

If a member is failing their percentage or has been absent, they will not be sent to conferences or training courses that would incur a cost to the taxpayers. These members could attend other local trainings as long as they do not incur a cost to the taxpayers.

The board was unaware that three (3) members came off probation. The Chiefs must send the district all completed documentation indicating that they are competent in their role.

### **Trainings – Commissioner Mackie**

Books have been ordered for those members taking the Essentials of Firefighting course. Chiefs are requiring that the books be returned after the course is completed.

John Drews from MES completed both trainings on the new SCBA packs. He will provide additional training dates for any members who could not attend the previous trainings. He will also come in the new year to provide training on the new Fast Paks. This equipment will not be placed into service until all members receive the proper training.

There was a meeting held on November 20, 2025 with four (4) commissioners and four (4) Chiefs from the Nassau County Fire Service Academy. This meeting was held to discuss potentially hiring these certified instructors to formulate and provide an adequate training program to all members to ensure that they are properly qualified to perform on the firegrounds. At this time South Farmingdale Fire Department has no training officers or active members who hold Fire Instructor I or its equivalent.

Members who do not have the appropriate trainings for their class status are not eligible to sign in for any calls.

### **Miscellaneous:**

Survey results have been coming in and will soon be shared with the Chief's office.

### **Unfinished Business**

Motion by Commissioner Tasch, seconded by Commissioner Fullshire, to increase our VFBL coverage amount. In the event of firehouse-related injury, the member would receive \$600.00 for the first four (4) weeks, then after four (4) weeks, the amount would double to \$1,200.00. This will change our premium to \$799.00.

	Yes	No	Abstain	Absent
Commissioner Forry				
Commissioner Suwalski	X			
Commissioner Tasch	X			
Commissioner Fullshire	X			
Commissioner Mackie	X			

Motion passed.

Motion by Commissioner Fullshire, seconded by Commissioner Mackie to decommission one (1) K12 saw and one (1) Stryker stretcher.

	Yes	No	Abstain	Absent
Commissioner Forry				
Commissioner Suwalski	X			
Commissioner Tasch	X			
Commissioner Fullshire	X			
Commissioner Mackie	X			

Motion passed.

Motion by Commissioner Forry, seconded by Commissioner Fullshire to close the permissive referendum for the 2024 Crew Cab pickup truck.

	Yes	No	Abstain	Absent
Commissioner Forry				
Commissioner Suwalski	X			
Commissioner Tasch	X			
Commissioner Fullshire	X			
Commissioner Mackie	X			

Motion passed.

### **New Business**

The meeting went into executive session at 9:52pm to review the chairman's findings in regards to a complaint and personnel matters. Executive session ended at 10:30pm and the regular meeting resumed.

Motion by Commissioner Suwalksi, seconded by Commissioner Tach to increase salaries by 8% for all district employees, effective January 2026.

	Yes	No	Abstain	Absent
Commissioner Forry				
Commissioner Suwalski	X			
Commissioner Tasch	X			
Commissioner Fullshire	X			
Commissioner Mackie	X			

Motion passed.

Motion to adjourn by Commissioner Tasch, seconded by Commissioner Fullshire at approximately 10:31pm.

Siobhan Domingo  
District Secretary