

**MINUTES  
REGULAR MEETING  
South Farmingdale Board of Fire Commissioners  
September 16, 2025**

At approximately 7:04pm, Commissioner Forry called the meeting to order and recited the Pledge of Allegiance, followed by a moment of silence. Commissioner P. Fullshire, Commissioner M. Suwalski, Commissioner M. Mackie and the District Manager were in attendance. Commissioner J. Tasch was absent.

The minutes from August 19, 2025 were discussed. Motion by Commissioner Fullshire to approve the minutes with all changes, seconded by Commissioner Mackie.

	Yes	No	Abstain	Absent
Commissioner Forry				
Commissioner Suwalski	X			
Commissioner Tasch				X
Commissioner Fullshire	X			
Commissioner Mackie	X			

Motion passed.

**Chief's Report**

**1. SFFD Incident and Response Statistics**

A. Report Attached

**2. Personnel**

A. Currently there are four (4) members on medical leave. There are five (5) members from the department who are on ELOA. These members have filled out their leave requests online and the board has that count.

B. There were two (2) resignations. One (1) from the E.M.S Squad and one (1) from Engine Company.

**3. Training and Preparedness**

A. There will only be one (1) training this month due to the 9/11 ceremony.

**4. Vehicles and Equipment**

A. The rigs 978, 979 and 977 all have mechanical issues that will be attended to this month. 971 and 973 have been repaired and as of now and there have not been any new repair orders to my knowledge.

**5. Radio and Communications**

A. Nothing to report at this time.

## **6. Buildings and Grounds**

A. District has informed the Chief's office of work being done in the back of the fire house that should be completed shortly.

## **7. Miscellaneous**

A. Nothing to report at this time.

## **Treasurer's Report**

1. As a reminder, the proposed budget will have to be adopted at the Board Meeting. I've attached a draft of a proposed budget. There are three tabs showing three scenarios (2%, just under 5%, and 9%). 9% would give the District a bit more to transfer into Reserves due to the increasing cost of repairs, equipment and maintenance. The proposed budget can be changed after it is adopted, however, the amount slated to be transferred into reserves cannot be changed once the proposed budget is adopted.

Total warrants for August 19, 2025 are \$64,696.30

AHOLD	\$ 23.27
AT&T MOBILITY	\$ 535.22
ATLANTIC PC, INC.	\$ 6,706.98
Bangs Towing	\$ 125.00
BARNWELL HOUSE OF TIRES	\$ 943.26
Cablevision Lightpath LLC	\$ 776.76
Carr Business Systems	\$ 118.27
Dr. Robert Fogel	\$ 7,825.00
Economy Uniforms	\$ 4,606.35
Elan Financial Services (Flushing CC)	\$ 2,437.60
Firefighters Equipment of NY	\$ 557.29
GR FARMINGDALE II LLC	\$ 30.00
HENDRICKSON	\$ 883.10
HI-TECH FIRE & SAFETY, INC.	\$ 90.50
HY-TONE	\$ 498.00
Integrated Wireless Technologies	\$ 5,931.84
iPROMOTEu	\$ 2,089.53
Island Elevator Inspection, Inc	\$ 1,044.00
JARP Auto Works Inc	\$ 617.41
Jill D. Handley	\$ 75.00
MES SERVICES COMPANY, LLC	\$ 109.12
NYS EMPLOYEES' HEALTH INSURANCE PENDING	\$ 4,894.62
NYSIF Workers' Compensation	\$ 6,088.94

Panagiotis Spanos	\$ 75.00
Paper Palace Inc.	\$ 760.00
Schneps Media	\$ 182.00
SES, Inc	\$ 110.00
South Farmingdale Fire Dept	\$ 282.66
South Farmingdale Water District	\$ 130.23
South Shore Fire Equip. Dist.	\$ 609.16
SW of LI Corp	\$ 6,400.00
VERIZON	\$ 575.30
Wex Bank	\$ 1,564.01
Xerox Corporation	\$ 51.80
GUARDIAN	\$ 69.50
NATIONAL GRID	\$ 238.63
PSEG	\$ 4,938.24
SMARTSHEET	\$ 1,392.00
XEROX	\$ 310.71
<b>TOTAL:</b>	<b>\$ 64,696.30</b>

Motion by Commissioner Fullshire, seconded by Commissioner Mackie to accept the warrant and pay all bills.

	Yes	No	Abstain	Absent
Commissioner Forry				
Commissioner Suwalski	X			
Commissioner Tasch				X
Commissioner Fullshire	X			
Commissioner Mackie	X			

Motion passed.

#### **Apparatus – Commissioner Forry**

**971:** Hendrickson fixed the Kussmaul charger wire problem, replaced the defective window regulator and left rear compartment door spring assembly all covered under warranty.

**973:** Hendrickson repaired the fuel tank vent hose hanging down under warranty.

**979:** Hendrickson repaired the second roll up cabinet led strip lights on the chauffeur side and replaced the right rear cab compartment D ring door handle under warranty.

**9701:** Rear brake service was done on 8/22/25.

**9703:** Had an oil and filter change at JARP Auto Works on Tuesday, August 26, 2025. It is due for a NYS inspection this month.

**9712:** Barnwell House of Tires repair the flat left rear tire.

Commissioner Suwalski suggested that we look into purchasing an antique engine as a caisson unit. Commissioner Fullshire to research.

### **Audit & Bonds**

Status Quo

### **Buildings & Grounds – Commissioner Fullshire**

Awning was installed with the exception of the side panel which will be added once the masonry work is completed.

New shed was installed behind 3 Locust Avenue.

### **Capital Improvements – Commissioner Fullshire**

Roof bid was sent out and the bid opening will be on Monday, September 22, 2025 at HQ.

### **Communications & Alerting – Commissioner Mackie**

Nothing to report.

### **District Reports, Communications & Petitions – District Secretary**

Nothing to report.

### **Emergency Preparedness – Commissioner Tasch**

All stocked up.

### **Equipment – Commissioner Fullshire**

The new SCBA system should be delivered shortly.

MES is in process of coding the pack trackers to the units. SCBA pack testing will need to be scheduled for sometime in October.

All fire fighting gear repairs are completed.

The district was able to purchase miscellaneous uniform items to replenish diminished stock.

Gear inspection will commence shortly.

Thank you to the Terry Ferral fund for some pairs of boots.

### **Fuel – Commissioner Tasch**

All good and paid through July.

### **IT Computers / Printers / Cable – Commissioner Mackie**

Purchased a new desktop to replace the access control machine.

### **Insurance & Personnel – Commissioner Tasch**

Two (2) new applicants will be reviewed and voted on.

Workers Compensation policy has been paid through the end of the year.

All equipment from members that recently resigned need to be returned.

### **Legal / Government – Commissioner Suwalski**

We will post the qualifications of the tasks needed for each class status as an active member.

Chief must send new bylaws to all members, not just active members. Commissioner Suwalski suggests that the attorney for the district review this bylaw prior to it being placed into service. All bylaws and suggested changes to them must be sent to ALL members.

Members that have not attended trainings, have no documentation of trainings and have no percentages must re-apply to the district and go for retraining before they are classified as active members. This is federal law 29 CFR 1910.156.

### **LOSAP – Commissioner Tasch**

Our investments for August saw a \$62,000.00 increase.

### **Medical & Fit Tests – Commissioner Tasch**

All but one (1) member who were deemed medically unfit for duty have had their classification updated by the department physician. All will need to complete all OSHA / PESH trainings and must meet qualifications of their class. These members are not to be responding to calls until all requirements are met. All members must demonstrate the practical skills as required by New York State and Federal law to determine their class status.

District will post the requirements for the members to view openly.

Going forward, any new applicant must pass their physical before making an appointment for a fit test.

### **Policies & Procedures – Commissioner Suwalski**

Develop a policy on the communications and alerting policy for the BRYX system.

Chief should enforce proper attire and what is acceptable gear to ride on scenes.

### **Trainings – Commissioner Mackie**

Kiki has been in contact with NCFSA Chief Rich Tarello. Rich has comprised a list of names of highly certified instructors. These certified instructors will be utilized to assure that our members are able to demonstrate the skills required by NY State and the Federal Government to maintain the member's proper class status.

### **Miscellaneous:**

Anyone looking to use the meeting room or training room should be using the Smartsheet to reserve the room. There shouldn't be any more emails.

A new Smartsheet was created to sent to members who resign to gather feedback.

### **Unfinished Business**

Chief still has not addressed members with failing percentages for months and is still an on-going issue.

Ryder Cup at Bethpage Black is next week. What standbys are we sending where and for how long? We need to ensure that we have ample coverage for our district.

### **New Business**

Motion by Commissioner Fullshire, seconded by Commissioner Mackie to approve new applicants 2025AB and 2025AD pending further clarification.

	Yes	No	Abstain	Absent
Commissioner Forry				
Commissioner Suwalski	X			
Commissioner Tasch				X
Commissioner Fullshire	X			
Commissioner Mackie	X			

Motion passed

Motion to approve the 2026 proposed budget with a 9% tax cap increase by Commissioner Fullshire, seconded by Commissioner Mackie.

	Yes	No	Abstain	Absent
Commissioner Forry				
Commissioner Suwalski	X			
Commissioner Tasch				X
Commissioner Fullshire	X			
Commissioner Mackie	X			

Motion passed.

Motion to enter a Permissive Referendum to expend funds from the Capital Building Reserve fund in the amount of \$20,000.00 for the apparatus electric retrofit by Commissioner Fullshire, seconded by Commissioner Mackie.

	Yes	No	Abstain	Absent
Commissioner Forry				
Commissioner Suwalski	X			
Commissioner Tasch				X
Commissioner Fullshire	X			
Commissioner Mackie	X			

Motion to enter a Permissive Referendum to expend funds from the Capital Building Reserve fund in the amount of \$20,000.00 for the exterior training area modifications at headquarters by Commissioner Fullshire, seconded by Commissioner Mackie.

	Yes	No	Abstain	Absent
Commissioner Forry				
Commissioner Suwalski	X			
Commissioner Tasch				X
Commissioner Fullshire	X			
Commissioner Mackie	X			

Motion to adjourn by Commissioner Suwalski, seconded by Commissioner Fullshire at approximately 9:10pm.

Kiki Psorakis  
District Manager