

**MINUTES**  
**REGULAR MEETING**  
**South Farmingdale Board of Fire Commissioners**  
**June 10, 2025**

At approximately 7:01pm, Commissioner Forry called the meeting to order and recited the Pledge of Allegiance, followed by a moment of silence. Commissioner M. Mackie, Commissioner M. Suwalski, Commissioner J. Tasch, the District Manager, and the District Secretary were also in attendance. Commissioner P. Fullshire was absent.

Chief McFarlane, Chief Daly arrived at 7:05pm. Lieutenant Lee was also present on behalf of the membership committee.

Three (3) potential applicants were present for a meet and greet with the Board of Fire Commissioners.

One (1) new member was sworn into the department by Commissioner Forry at 7:36pm.

The minutes from May 27, 2025, were discussed. Motion by Commissioner Tasch to approve the minutes with all changes, seconded by Commissioner Mackie.

	Yes	No	Abstain	Absent
Commissioner Forry				
Commissioner Suwalski	X			
Commissioner Tasch	X			
Commissioner Fullshire				X
Commissioner Mackie	X			

Motion passed.

**Chief's Report:**

**1. Personnel**

A. There are three (3) members on medical leave and one (1) member on personal leave. One (1) ex-chief did not pass his medical and has been notified that he is now a retired member.

B. At the last board meeting, the chief's office was informed that the district physician had agreed to re-evaluate medicals to determine member status. Has there been any update?

**2. Training and Preparedness**

A. Department Operations has been completed. All companies will train together this month on car accident and extrication operations.

### **3. Vehicles and Equipment**

A. 972 had a brake issue that was repaired and the vehicle is now back in service.

B. 971 will have all hose stripped off the vehicle for the former commissioner's funeral this week. After the completion of the department services, the hose will remain at Station 2 until the new engine is delivered.

### **4. Radio and Communications**

A. When Lightpath performs maintenance on its network, we must reboot our equipment to ensure we have a connection to Firecom.

### **5. Buildings and Grounds**

A. Department inspection will be held on June 29, 2025 at 9:00am at both Headquarters and Station 2. All officers have been given this date and will ensure that everything is in order prior to the inspection.

### **Treasurer's report:**

Please request vendors to remove sales tax from any invoices or receipts.

Total warrants for May 27, 2025 are \$61,433.37

ALL AMERICAN AWARDS	\$ 687.39
Anton Community Newspaper	\$ 93.60
AT&T MOBILITY	\$ 535.22
ATLANTIC PC, INC.	\$ 5,426.50
BAR BOY PRODUCTS INC.	\$ 103.00
Cablevision Lightpath LLC	\$ 776.76
Carr Business Systems	\$ 118.27
COMMANDER FLEET CORP.	\$ 1,059.30
DIALOGUE VOICE LLC	\$ 80.00
EMERGENCY COMMUNICATIONS SOLUTIONS	\$ 220.00
EMERGENCY RESPONDER	\$ 239.72
Firefighters Equipment of NY	\$ 105.35
Firefly Administration	\$ 5,161.01
Fleury Risk Management	\$ 13,722.84
HEATING & HOT WATER SYSTEMS, INC	\$ 2,865.00
HENDRICKSON	\$ 3,170.60
Island Elevator Inspection, Inc	\$ 2,418.00
MES SERVICES COMPANY, LLC	\$ 742.70
NYS EMPLOYEES' HEALTH INSURANCE PENDING	\$ 1,483.00
Paper Palace Inc.	\$ 2,250.00
Pinsky Law Group, PLLC	\$ 3,030.00
RJM Electric	\$ 3,661.00
South Farmingdale Fire Dept	\$ 450.17
South Farmingdale Water District	\$ 130.23

South Shore Fire Equip. Dist.	\$ 504.60
VERIZON	\$ 571.96
Wex Bank	\$ 2,319.22
Xerox Corporation	\$ 310.71
JP MORGAN	\$ 6,600.00
PSEG	\$ 2,597.72
<b>TOTAL</b>	<b>\$ 61,433.87</b>

Motion by Commissioner Tasch, seconded by Commissioner Mackie to accept the warrant and pay all bills.

	Yes	No	Abstain	Absent
Commissioner Forry				
Commissioner Suwalski	X			
Commissioner Tasch	X			
Commissioner Fullshire				X
Commissioner Mackie	X			

Motion passed.

### **Apparatus – Commissioner Forry**

971: Commander Fleet checked the air horn to see why it was not working from the steering wheel. They found the switch was not in the correct position and the bulb for the rear blue light was burned out.

972: Commander Fleet had to replace the rear brakes and brake drums because they had heat cracks in them.

975: Commander Fleet picked up the vehicle on Friday, June 6, 2025 for a problem with the left rear wheel.

976: Is due for a PM this month.

977: Commander Fleet inspected the rear doors in the patient compartment because the doors did not open from inside the vehicle. The mechanic determined that the linkage inside the door was out of adjustment. The repair has been completed.

9703: A message on the dashboard said engine oil low, add oil. Three quarts of oil were added, and the oil pressure gauge still indicated low oil pressure. Willie's BMT Automotive looked at the vehicle and could not find anything wrong with it.

### **Audit & Bonds**

Status Quo

### **Buildings & Grounds – Commissioner Fullshire**

The grease interceptor needs to be replaced and the cost for the part would be \$3,844.00.

The Senior House Maintainer has been tidying up Station 2.

Electrical work, including new lighting for the upstairs cage area and the generator conduit repair, has been completed at Station 2.

The door sweeps at headquarters were repaired by Allmark Door.

Island Elevator completed another inspection at headquarters.

The gas pipe in the rear of the headquarters building has been trenched out. It will need to be removed.

The rear entrance doors to the kitchen and the bar area are not to be used until further notice. Construction is not yet complete outside of those doors.

### **Capital Improvements – Commissioner Fullshire**

Bid specifications for the roof repair are still being prepared. The estimated cost of this restoration is approximately \$600,000. The district treasurer will be consulted to determine if the funds are available to complete this repair.

### **Communications & Alerting – Commissioner Mackie**

We are waiting for the delivery date of the new engines and the rescue vehicle. Once we have that date, the radio installation will be set up.

Two (2) pagers are out for repair. Both pagers had broken knobs. Two (2) pagers and the engine's portable radio have returned from service. The radio was given to the first deputy chief, and the pagers were returned to inventory.

### **District Reports, Communications & Petitions – District Secretary**

Nothing to report

### **Emergency Preparedness – Commissioner Tasch**

All restocked from county school.

### **Equipment – Commissioner Fullshire**

Thermal imaging cameras have been ordered for the new 973 and 979 vehicles. A PackTracker was also ordered for the 973 engine.

Quotes are being gathered to purchase firefighting boots.

Commissioner uniforms may be kept upon completion of their term.

### **Fuel – Commissioner Tasch**

All receipts have been received, and fuel is all paid up for May.

### **IT Computers / Printers / Cable – Commissioner Mackie**

We are working with Atlantic PC to update the software on all machines that can be upgraded. The machines that cannot be upgraded will be replaced.

### **Insurance & Personnel – Commissioner Tasch**

The meet and greet with the new applicants went very well. They were able to get an understanding of what is expected of them as volunteers and what the district's role is in the application process.

The meeting with the membership committee representative was effective in offering insights into the membership committee's responsibilities and allowed the board to provide constructive feedback. A member of the board will attend the next new member orientation.

### **Legal / Government – Commissioner Suwalski**

Nothing to report.

### **LOSAP – Commissioner Tasch**

We will be meeting with RBC Wealth Management on July 22, 2025 to discuss our investments.

### **Medical & Fit Tests – Commissioner Tasch**

One (1) applicant has been sent for their physical and fit test.

We are still waiting for the district physician to complete a reevaluation of members.

### **Policies & Procedures – Commissioner Suwalski**

District manager reviewed updated policies for holiday, PTO, and bereavement. All commissioners agreed with the employee manual updates.

### **Trainings – Commissioner Mackie**

Sixteen (16) members have expressed interest in taking the TIPS class. The course will cost approximately \$500. We will have the exact price once the date and time for this class are finalized.

Eddie Pullen completed the bailout window at Station 2. The final product looks great, and all bailout equipment has been relocated to that location.

### **Miscellaneous:**

The NYS Troopers OEM Division is requesting to utilize Station 2 as an emergency JOC location during the Rider Cup in September.

A new recruitment banner has been hung on Heisser Lane.

**Unfinished Business**

Motion by Commissioner Tasch, seconded by Commissioner Mackie to approve applicants 2024N, 2025N, 2025P, 2025R, & 2025S, pending DMV and background checks.

	Yes	No	Abstain	Absent
Commissioner Forry				
Commissioner Suwalski	X			
Commissioner Tasch	X			
Commissioner Fullshire				X
Commissioner Mackie	X			

Motion passed.

**New Business**

Motion by Commissioner Tasch, seconded by Commissioner Mackie to amend the permissive referendum for the first lease payment to \$278,000.

	Yes	No	Abstain	Absent
Commissioner Forry				
Commissioner Suwalski	X			
Commissioner Tasch	X			
Commissioner Fullshire				X
Commissioner Mackie	X			

Motion passed.

Motion by Commissioner Tasch, seconded by Commissioner Mackie to transfer \$278,000 from our General Fund to our Vehicle Reserve Fund.

	Yes	No	Abstain	Absent
Commissioner Forry				
Commissioner Suwalski	X			
Commissioner Tasch	X			
Commissioner Fullshire				X
Commissioner Mackie	X			

Motion passed.

Motion by Commissioner Tasch, seconded by Commissioner Mackie to replace the grease interceptor at headquarters at the cost of \$3,844.00.

	Yes	No	Abstain	Absent
Commissioner Forry				
Commissioner Suwalski	X			
Commissioner Tasch	X			
Commissioner Fullshire				X
Commissioner Mackie	X			

Motion passed.

Motion by Commissioner Tasch to enter executive session at 8:50pm to discuss personnel matters. Regular meeting resumed at 9:05pm.

Motion by Commissioner Suwalski, seconded by Commissioner Tasch to cover one hundred percent of medical costs for full-time employees.

	Yes	No	Abstain	Absent
Commissioner Forry				
Commissioner Suwalski	X			
Commissioner Tasch	X			
Commissioner Fullshire				X
Commissioner Mackie	X			

Motion passed.

Motion to adjourn by Commissioner Tasch, seconded by Commissioner Suwalski at 9:12pm.

Siobhan Domingo  
District Secretary