

MINUTES
REGULAR MEETING
South Farmingdale Board of Fire Commissioners
January 2, 2025

At approximately 7:34pm, Commissioner Forry called the meeting to order and recited the Pledge of Allegiance, followed by a moment of silence. Commissioner M. Suwalski, Commissioner J. Tasch, Commissioner P. Fullshire, Commissioner M. Mackie and the District Manager and District Secretary were also in attendance.

Three (3) new members were sworn in at 8:00pm.

The minutes from December 20, 2024, were discussed. Motion by Commissioner Tasch to approve the minutes with all changes, seconded by Commissioner Fullshire.

	Yes	No	Abstain	Absent
Commissioner Forry	X			
Commissioner Suwalski	X			
Commissioner Tasch	X			
Commissioner Fullshire	X			
Commissioner Mackie	X			

Motion passed.

Chiefs Report

1. SFFD Incident and Response Statistics

- A. Report Attached
- B. Percentages were not completed for the month as of yet.

2. Personnel

- A. Currently there are two members on maternity leave they are EMS member Michelle Thomas, F.F. Nicole Zirkelbach. According to our records, as of now we also have two members on personal leave, F.F Harry Smith and Probationary member Matthew Gerdis. Also, Ex-Chief Paul Benevento is on medical leave currently and has not returned to full duty as a class B member.
- B. The JR'S when they come back from holiday break will be taking the sexual harassment online training this will be reported to the board when they have completed this training.

3. Training and Preparedness

- A. The new year is upon us and the training chief has some good ideas to try and get the department up to today's standard of training.

4. Vehicles and Equipment

- A. 9701 Tahoe had a battery replaced, 972 had repairs done on it's yearly PM. 975 also had work done on it and 977 had the heat repaired in the patient compartment.

5. Radio and Communications

- A. Dispatch Policies have been sent to Massapequa and they are working on a few things on their end. They have not got back to the chief's office with an update on where they stand on the policy we have provided them for our department. This status has not changed as of yet from what the chief's office knows to date.

6. Buildings and Grounds

- A. The remodel of the four (4) offices has been completed and the offices look good and the members have been moving back into office. We thank the board for the extra work in granting us the new cork boards for the offices. Also, with the efforts for the training room and how it has been coming alone.
- B. Holiday decorations will be removed from the building on January 5th

7. Miscellaneous

- A. The department is holding their holiday party on January 3rd from 7 to midnight. There will be a stand-by department protecting our district during this time from 19:00 to 00:00. Then after midnight we will be on dual response with the VOF until 06:00.

Treasurer's report:

I've transferred \$250k to our equipment reserve fund.

Just wanted to follow up on Kiki's dental and vision coverage which will come to \$69.89 per month. I believe employees pay 15% of health related benefits. Kiki would need to pay \$5.24 per paycheck. Is it possible to have the District pay the full amount to make it a bit more straightforward on the administrative/payroll side (bill entry not broken out between district and employee, payroll setup, payroll entries accounting for the split, pricing changes, etc)? Note that any health insurance benefits paid by the district on behalf of an employee are not subject to the District's share of employment tax - social security & medicare (7.65%), therefore, small tax savings. Please note that there is a 1 year waiting period for major dental, so the sooner she can be enrolled, the sooner the clock can start for the waiting period.

Total warrants for January 2, 2025 total \$ \$ 27,653.30.

AFDSNY	\$ 500.00
ALL AMERICAN VAN LINES, INC	\$ 850.00
ASSOC. FIRE DIST. NASSAU COUNTY	\$ 425.00
AT&T MOBILITY	\$ 535.22
Bangs Towing	\$ 75.00
COMMANDER FLEET CORP.	\$ 4,043.42
DIALOGUE VOICE LLC	\$ 160.00
EMERGENCY COMMUNICATIONS SOLUTIONS	\$ 175.00
FARMINGDALE BEVERAGE	\$ 123.90
FIRE CHIEFS COUNCIL, NASSAU COUNTY	\$ 35.00
Firefighters Equipment of NY	\$ 90.03

G&F MARKETING SYSTEMS	\$ 5,000.00
Gary Forry	\$ 502.40
GOLDMAN BROS IND SUPPLY CO.	\$ 191.50
Paws & Claws	\$ 1,395.00
RJM Electric	\$ 1,045.00
Sakki Computers & Security	\$ 307.00
Schneps Media	\$ 127.40
SCM Products	\$ 8,347.00
South Farmingdale Water - Station 2	\$ 126.60
VERIZON	\$ 371.72
PROCLAIM	\$ 3,145.19
PSEG	\$ 81.92
TOTAL	\$ 27,653.30

Motion by Commissioner Fullshire, seconded by Commissioner Tasch to accept the warrant and pay all bills.

	Yes	No	Abstain	Absent
Commissioner Forry	X			
Commissioner Suwalski	X			
Commissioner Tasch	X			
Commissioner Fullshire	X			
Commissioner Mackie	X			

Motion passed.

Apparatus – Commissioner Forry

972: Commander Fleet did a PM on 972 on Monday, December 30th. They replaced the batteries and found one scene light out. The part is on order.

9701: Commander Fleet replaced the vehicle battery on Friday, December 27th.

9703: Tomorrow, January 3rd, the front windshield will be replaced at headquarters between 1:30 and 5:30pm.

I want to arrange a meeting with the leasing companies. When would you like me to schedule the meetings?

Audit & Bonds

Status quo.

Buildings & Grounds – Commissioner Fullshire

Nothing to report.

Capital Improvements – Commissioner Fullshire

Nothing to report.

Communications & Alerting – Commissioner Mackie

New Minitor 7 pagers are in at the shop. Once the engraving with SFFD are done we will be able to get them.

District Reports, Communications & Petitions – District Secretary

Invitation to the East Farmingdale Installation of Officers ceremony. Commissioners Fullshire and Mackie to attend.

Notice from the Benevolent Association that all positions and organization remains the same for 2025.

Four (4) FOILs in various states of progress.

Emergency Preparedness – Commissioner Tasch

Nothing to report.

Equipment – Commissioner Suwalski

Request from EMS for supplies has been fulfilled.

Fuel – Commissioner Tasch

Status quo.

IT Computers / Printers / Cable – Commissioner Mackie

IT renamed Commissioners and Chiefs laptops and printers.

Phone prompts and menus were changed.

The information boards at headquarters and station 2 will be operated by the district employees. If there is any information the department would like to place on the signboard they should forward an email with such request to the BOFC.

Insurance & Personnel – Commissioner Tasch

All new insurance binders have been completed and stored for viewing on bookcase shelf.

One member is on PLOA effective 12/20/24 for 60 days.

One member has returned from Military Leave.

Three new members have been sworn in and we have one going to each company.

Inventory – Commissioner Fullshire

Nothing to report.

Legal / Government – Commissioner Suwalski

Discuss the member that has been insubordinate.

LOSAP – Commissioner Tasch

When Chief submits Losap we will validate and process and return to chief for posting.

Miscellaneous:

Nothing to report

Physicals / Medical Screenings – Commissioner Tasch

Members have begun getting physicals and making appointments.

Spoke with the doctor. He is there two (2) full days, one half (1/2) day and every other Saturday.

Members should speak to Lori or Josephine when making appointments.

Fit test night one is tonight 6pm – 8pm.

Policy & Procedure – Commissioner Suwalski

Review the membership training and certification district policy. Discuss the recent terrorist attacks and look into trainings.

Discuss the addition of class C status.

Please forward a copy of the department bylaws voted on at the December 2024 department meeting.

Trainings – Commissioner Mackie

District Manager will reach out to the Chiefs department to set up training on Smartsheet.

Have the new members been assigned the required OSHA/PESH trainings? Going forward we will have the district secretary assign them as part of the swearing-in process and they will also be assigned to every member, employee and other individuals required to have these trainings. The assignments will be issued in the month of January.

Utilities / Gas / Electric – Commissioner Tasch

Status quo.

Unfinished Business

Motion to approve payment of dental and vision benefits for District Manager by Commissioner Suwalski, seconded by Commissioner Tasch.

	Yes	No	Abstain	Absent
Commissioner Forry	X			
Commissioner Suwalski	X			
Commissioner Tasch	X			
Commissioner Fullshire		X		
Commissioner Mackie	X			

Commissioner Fullshire stated he did not approve due to employees needing to provide for their own. Motion passed.

Purchase of SCBA equipment still pending.

Motion to approve the replacement of the fire panel at station 2 by Commissioner Fullshire, seconded by Commissioner Mackie.

	Yes	No	Abstain	Absent
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Commissioner Forry	X			
Commissioner Suwalski	X			
Commissioner Tasch	X			
Commissioner Fullshire	X			
Commissioner Mackie	X			

Motion passed.

Motion to approve replacing traffic lights with LED lights by Commissioner Fullshire, seconded by Commissioner Suwalski.

	Yes	No	Abstain	Absent
Commissioner Forry	X			
Commissioner Suwalski	X			
Commissioner Tasch	X			
Commissioner Fullshire	X			
Commissioner Mackie	X			

Motion passed.

New Business

Meeting with leasing company is scheduled for January 28th at 7:00pm.

Motion to adjourn by Commissioner Tasch, seconded by Commissioner Suwalski at approximately 9:25pm.

Kiki Psorakis
District Manager