

MINUTES
REGULAR MEETING
South Farmingdale Board of Fire Commissioners
June 25, 2024

At approximately 6:05pm, Commissioner Heffel called the meeting to order and recited the Pledge of Allegiance, followed by a moment of silence. In attendance were Commissioner M. Suwalski, Commissioner J. Tasch and Commissioner G. Forry. Commissioner Purpora and the District Secretary were absent.

The minutes from June 11, 2024 were discussed. Motion by Commissioner Suwalski to approve the minutes with all changes, seconded by Commissioner Forry.

	Yes	No	Abstain	Absent
Commissioner Heffel	X			
Commissioner Suwalski	X			
Commissioner Purpora				X
Commissioner Tasch	X			
Commissioner Forry	X			

Motion passed.

Treasurer's report:

Warrants for June 25, 2024 total \$31,055.11.

AQUARIUS GLASS & MIRROR	\$ 295.00
AT&T MOBILITY	\$ 535.22
BARNWELL HOUSE OF TIRES	\$ 167.93
Carr Business Systems	\$ 112.75
COMMANDER FLEET CORP.	\$ 3,973.28
Elan Financial Services (Flushing CC)	\$ 1,981.74
Firefly Administration	\$ 5,084.36
Fleury Risk Management	\$13,814.40
GR FARMINGDALE II LLC	\$ 30.00
INSTANT VERTICALS	\$ 2,950.00
Island Elevator Inspection, Inc	\$ 995.00
Mario's Pizzeria of Melville	\$ 123.09
MUNICIPAL EMERGENCY SERVICES	\$ 82.50
VERIZON	\$ 366.29
VSS Security Systems Inc.	\$ 195.00
Xerox Corporation	\$ 348.55
TOTAL	<u>\$31,055.11</u>

Motion by Commissioner Forry, seconded by Commissioner Tasch to accept the warrant and pay all bills.

	Yes	No	Abstain	Absent
Commissioner Heffel	X			
Commissioner Suwalski	X			
Commissioner Purpora				X
Commissioner Tasch	X			
Commissioner Forry	X			

Motion passed.

Apparatus – Commissioner Forry

971: On Monday, June 17, 2024, Commander Fleet picked up the pumper for a no start problem and total battery voltage at 8 volts. They found the Kussmaul auto charger was bad and replaced the micro v belt.

976: On Tuesday, June 18, 2024, Commander Fleet picked up the ambulance to replace the fuel pump.

978: On Thursday, June 20, 2024 early morning it was reported the ladder truck would not start. When it was plugged in it was noticed it had two bars on the Kussmaul indicator. The circuit breaker was checked, the plug ends were checked and the cord reel was checked. No problem was found. The vehicle batteries were brought back up to being fully charged and has had no further problem since.

9703: On June 13, 2024 the left rear tire had sidewall damage. Barnwell House of Tires replaced the left rear tire with a new one on June 14, 2024.

Audit & Bonds

Status quo.

Buildings & Grounds – Commissioner Heffel

The new Secretary / Treasurers office is 90% complete. Will have the camera moved to pick up the entire room. Desks are being researched.

The camera in the mechanical room needs to be adjusted to cover the room better.

New blinds were installed in the meeting room at headquarters.

A replacement window was installed in the meeting room at headquarters to replace the blown seal window.

The District has made some storage area changes for headquarters. The back storage room that we stored all our supplies has been moved up to the area by the generator. All items stored under the staircase to the second floor have been moved to the back storage room behind the TV room. The storage room under the staircase now stores all tables and chairs that will be used on the first floor when needed.

The sign at Station 2 has been out for two days. I have contacted the contractor to have them check it out.

Richard Security Monitoring Center keeps sending a trouble signal message every day for 3 Locust Avenue.

An internet and data company are coming Thursday to investigate whatever wiring is needed.

We should start to use the back bay at Station 2 for district maintenance and lock both doors.

Discuss putting a key fob system to access the tool room area.

Capital Improvements – Commissioner Purpora

Received an email that the adjusted plans for the back yard will be ready by the end of next week. They will be asking how many bid specs we will need.

Communications & Alerting – Commissioner Purpora

Status quo.

Communications and Petitions – Chairman Heffel

Association of Fire Districts Annual Meeting & Leadership Expo is October 20-23, 2024. Need to know who will be attending.

District Reports

May 21, 2024 DHSES Covid Grant Close out call.

May 22, 2024 FEMA AFG Grant Review.

Emergency Preparedness – Commissioner Tasch

All good.

Equipment – Commissioner Suwalski

On Thursday, June 20, 2024 Commissioner Heffel, Commissioner Purpora, Commissioner Forry and Captain Daly and myself met with a meter vendor to receive information regarding radiation detectors, gas meters and electric vehicle devices.

The Altair meter off 978 has been repaired and returned.

We have received notification regarding the issue with the O rings in the SCBA harnesses. We are investigating our options.

Fuel – Commissioner Tasch

Receipts reconciled through May \$1978.36.

IT Computers / Printers / Hardware – Commissioner Heffel

Received an email from Atlantic PC that they have to adjust our billing due to having more computers on the contract. I will be speaking to them this week.

One of the monitors for the camera system crashed. The contractor will be here on Wednesday to replace it. It is covered under our yearly contract. They will also make some camera adjustments and see why one of the cameras is not working.

Insurance & Personnel – Commissioner Tasch

Discuss alternating meetings with Kiki and Siobhan.

Discuss upcoming meeting date changes.

Discuss deputy treasurer position, current candidate is looking for \$85- \$90 per hour.

Cell phone stipends for all district employees to be discussed.

The chief's office doesn't seem to understand the need for updating the BOFC regarding members on various leaves.

Inventory – Commissioner Purpora

Dept Flag was put up and was well received. I have ordered 6 more for stock. Chief Witts name tag was ordered.]

Legal / Government – Commissioner Heffel

The hearing for the suspended member was held on June 19, 2024 at 1800 hours. A report was sent to all on the outcome by Brad Pinsky. We need to wait two weeks from the hearing date to vote on a final decision.

On June 14, 2024, I had sent an email to Chief McFarlane about the email that was sent to six members with percentage issues asking if after the Chiefs office reviewed the percentages of all members were these the only members in this position. I have still not received any reply.

The BOFC has requested since in our meeting May 9th that the juniors' advisors sign and return the new policy along with the roster of all advisors. I still have not received any forms. Please notify the juniors lead advisor that until these documents are received the program will be on vacation.

All members involved in the recruitment video should sign a waiver, anyone under 18 needs parental approval as per the district's attorney.

LOSAP – Commissioner Tasch

July payments have gone out, \$8,861.74.

Miscellaneous:

Commissioners Forry and Suwalski have been added as administrators to the Bryx system.

Recruitment video was approved and has put out on various media platforms, looking for a way to play on laptop at various events.

Phones / Landlines / Cable – Commissioner Heffel

A request was submitted to the vendor to update the phone contact names. Remove Pat Fullshire and put in Chris Witt.

Physicals / Medical Screenings – Commissioner Tasch

Applicant 2024B did not pass their physical.

One member is still waiting for further testing at doctor's office.

Policy & Procedure – Commissioner Heffel

All of the district policies and procedures are up to date as of this meeting. All building manuals and websites have been updated.

Trainings – Commissioner Tasch

Any books or material purchased for any members for any trainings or classes will be returned to the BOFC upon completion. Some of these items can be reused for upcoming classes by new members.

As previously discussed, the process to move the bailout window to Station 2 has begun. The idea is to gradually convert Station 2 into our training facility.

Please book rooms for training conventions. Complete.

Members that still have not completed mandatory OSHA/ PESH trainings should do so asap.

Utilities / Gas / Electric – Commissioner Heffel

Status quo.

Unfinished Business

Still waiting on a reply from the Chief as to the questions that we asked at the last board meeting.

New Business

Suffolk County Police has requested to view our camera log for an incident that happened last week. Due to the monitor being out, I have advised them that they could set up a meeting with me any time after Thursday, 6/27/24 to view the replay.

Motion by Commissioner Suwalski to give the three employees the same phone stipend as the rest of the Board starting July 1, 2024. Second by Commissioner Forry.

	Yes	No	Abstain	Absent
Commissioner Heffel	X			
Commissioner Suwalski	X			
Commissioner Purpora				X
Commissioner Tasch	X			
Commissioner Forry	X			

Motion passed.

Use of the apparatus floor on August 10, 2024 for the Juniors Advisors Annual Pancake Breakfast is approved.

Twenty-three member's files have been scanned from the Department Secretary's Office.

Motion by Commissioner Tasch to adjourn the meeting at approximately 6:23pm, seconded by Commissioner Forry.

Kiki Psorakis

District Secretary