

**MINUTES
REGULAR MEETING
South Farmingdale Board of Fire Commissioners
May 28, 2024**

At approximately 6:11pm, Commissioner Heffel called the meeting to order and recited the Pledge of Allegiance, followed by a moment of silence. In attendance were Commissioner M. Suwalski, Commissioner E. Purpora and District Clerk Domingo. Commissioner J. Tasch, Commissioner G. Forry and District Secretary were absent.

At 6:03 pm, new applicant Victoria Babino was sworn in by Commissioner Heffel.

The minutes from May 14, 2024 were discussed. Motion by Commissioner Purpora to approve the minutes with all changes, seconded by Commissioner Suwalski.

	Yes	No	Abstain	Absent
Commissioner Heffel	X			
Commissioner Suwalski	X			
Commissioner Purpora	X			
Commissioner Tasch				X
Commissioner Forry				X

Motion passed.

Treasurer's report:

There was no Treasurer's report.

Warrants for May 28, 2024 total \$15,816.84.

	Total
APPRAISAL AFFILIATES, INC.	\$ 1,500.00
Arbor Green	\$ 450.00
BAR BOY PRODUCTS INC.	\$ 114.00
COMMANDER FLEET CORP.	\$ 1,140.04
EFFICIENT MECHANICAL CORP.	\$ 155.00
Elan Financial Services (Flushing CC)	\$ 1,404.42
FARMINGDALE BEVERAGE	\$ 231.84
Firefighters' Equip	\$ 81.95
HENDRICKSON	\$ 125.00
Mario's Pizzeria of Melville	\$ 160.79
PKF O'CONNOR DAVIES	\$10,000.00
SES, Inc	\$ 35.00
VERIZON (INTERNET & CABLE)	\$ 366.29
PSEG	\$ 52.51
TOTAL:	\$ 15,816.84

Motion by Commissioner Suwalski, seconded by Commissioner Purpora to accept the warrant and pay all bills.

	Yes	No	Abstain	Absent
Commissioner Heffel	X			
Commissioner Suwalski	X			
Commissioner Purpora	X			
Commissioner Tasch				X
Commissioner Forry				X

Motion passed.

Apparatus – Commissioner Forry

972: Chauffeur reported fan belt was making noise when the engine is under a load. Commander Fleet found the alternator bearing was making the noise. They had the alternator rebuilt and replaced the belt.

9799: Installed a flash light with a charger on Friday, May 24.

Purchased ten bags of speedy dry.

Washville contract for district and department vehicles. \$15.00 per month. Contract will start as of June 1, 2024.

Audit & Bonds

Status quo.

Buildings & Grounds – Commissioner Heffel

We have received the flooring quote for the District Secretary's office.

Window blinds for meeting room have been ordered.

The new Secretary / Treasurers office is coming along. Hopefully will be complete by the end of next week. Then we will look into desks. We will also relocate the fax machine into that office.

New camara line had to be installed at 3 Locust Ave.

A replacement window was ordered for the meeting room at headquarters to replace the blown seal window.

The air bottle compressor was serviced on 5/20/24. Members found oil in the area of the compressor on the upper level on Monday 5/27/24. The system was shut down and the vendor was notified of the problem.

The generator at station 2 was serviced and they found a faulty block heater and replaced it.

Capital Improvements – Commissioner Purpora

Town approved backyard plans.

Communications & Alerting – Commissioner Purpora

Status quo.

Communications and Petitions – Chairman Heffel

Association of Fire Districts Annual Meeting & Leadership Expo is October 20-23, 2024.
Need to know who will be attending.

District Reports

May 21, 2024 DHSES Covid Grant Close out call.
May 22, 2024 FEMA AFG Grant Review.

Emergency Preparedness – Commissioner Tasch

All Stocked up after County School.

Equipment – Commissioner Suwalski

Two flashlights had batteries replaced and have been returned to the equipment racks to be placed back in service.

We contacted South Shore twice regarding the OOS equipment and waiting to hear why it has not been picked up yet.

The bunker gear detergent will be ordered tomorrow.

We received a bill from EMS for HyTone Cleaners that needs clarification.

Fuel – Commissioner Tasch

Global Montello account has been closed as we will no longer need their services.

IT Computers / Printers / Hardware – Commissioner Heffel

All internet lines will be put in the walls once the new office is completed.

Insurance & Personnel – Commissioner Tasch

All Claim information regarding accident involving Chief McFarland has been given to SalernoMcNeil. Claim # 10318215

C. Harrington and V. Garuso have returned from ELOA.

Applicant 2023R V. Babinio will be sworn in tonight and be reporting to EMS Company.

Applicant 2024B information has been sent to DMV & Background Checks.

Is there an update on members that have exhausted their leaves of absence?

Inventory – Commissioner Purpora

New Department flag has been received.

Legal / Government – Commissioner Heffel

As we discussed in the last meeting and included in our recap to the chief's office, there are still members that are not participating, responding, attending trainings, meetings, etc. The BOFC must be notified of these situations and why these members are absent.

Have the Chief's received the member notification form that needs to be filled out when a member is contacted regarding their absence?

We still have not received the Junior's advisors signed applications. These are needed to start the background checks.

We have been advised by counsel that any member that is suspended or pending removal will be denied access to any company or department event at the firehouse.

The hearing for George Frontino is scheduled for June 19, 2024 at 6:00pm in the BOFC office. The Chiefs must make themselves available for this hearing.

LOSAP – Commissioner Tasch

Will be setting up meeting for two other Fund Management agencies.

Michael Dauth to begin receiving LoSap payments June 1

Miscellaneous:

Status quo.

Phones / Landlines / Cable – Commissioner Heffel

The phone lines to 3 Locust Ave have been completed. We can put an extension for the district employees in the district office there. We will hold off on that for now.

The internet seems to be a bit slow over in 3 Locust Ave. We will have someone look into it.

Physicals / Medical Screenings – Commissioner Tasch

All good.

Policy & Procedure – Commissioner Heffel

All of the district policies and procedures are up to date as of this meeting. All building manuals and websites have been updated.

Trainings – Commissioner Tasch

Is there an update on members missing OSHA/ PESH trainings?

Discuss moving the bailout window to Station 2.

Utilities / Gas / Electric – Commissioner Heffel

Status quo.

Unfinished Business

Discuss information for ad for part time maintainer/ EMT.

Discuss deputy treasurer position hourly rate and need for this position.

New Business

The Commissioners picture wall is complete.

No Commissioner shall hold any position on any Department committee that could have a possibility of a conflict with a decision by the BOFC.

We have received resignation from two members and one leave of absence request.

Motion by Commissioner Suwalski to adjourn the meeting at approximately 6:20pm, seconded by Commissioner Purpora.

Kiki Psorakis

District Secretary